

ANYWHERE POLLING - QUICK POLL

The Quick Poll feature in Anywhere Polling allows you to ask verbal questions with the option of polling on top of an application, such as a PDF, Word document or web page.

Getting Started

Downloading the Software

- 1 Visit www.turningtechnologies.com/downloads to download TurningPoint.
Choose the install version or the no install version of the software (Mac is no install only).
- 2 Opening the no install version of the software:
 - PC - Double-click the downloaded zip file. Select the desired folder location and click **Unzip**. Open the unzipped folder and double-click **TurningPoint.exe**.
 - Mac - Double-click the **DMG** file. Drag and drop the icon into the **Applications** folder.

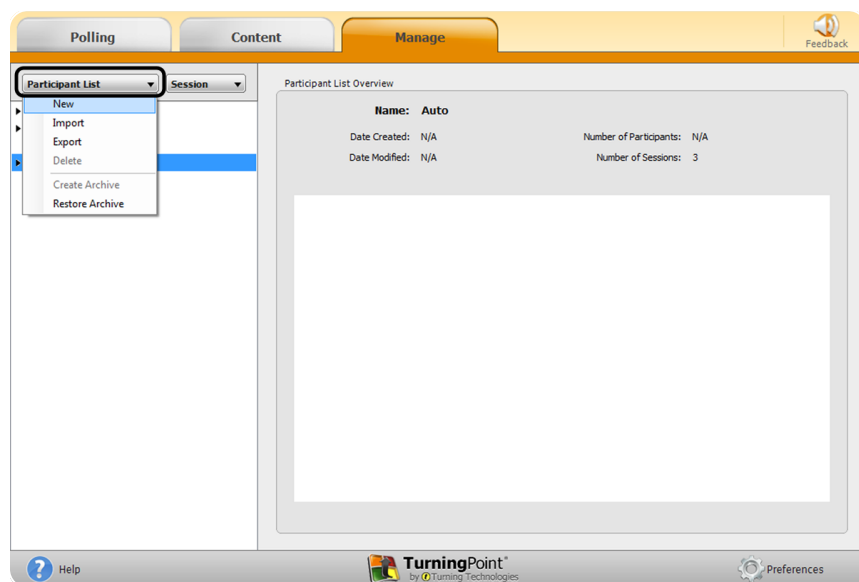
Before Class

This section covers participant lists. Creating a participant list is optional and allows you to track individual results data for grading or assignment purposes.

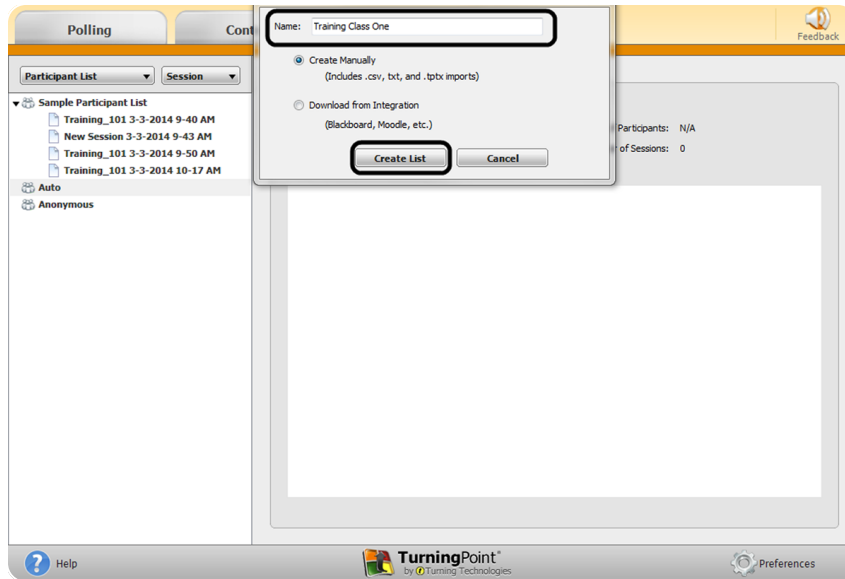
Creating a Participant List (Optional)

A participant list enables you to track individual results for grading and assessment purposes.

- 1 From the TurningPoint Dashboard, select the **Manage** tab.
- 2 Click the *Participant List* drop-down menu and select **New**.



3 Name the participant list and click **Create List.**

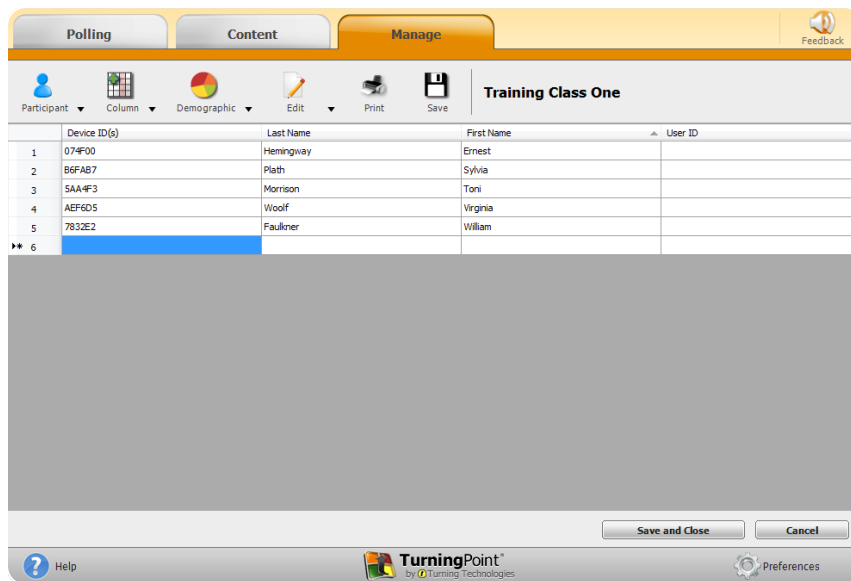


4 Enter the **Device IDs found on the back of the ResponseCards or the ResponseWare IDs. Also, enter **first and last names** and any other relevant information in the appropriate cells.**

TIP
Press **Enter** for additional rows, or **Tab** to move between fields.



The User ID field is optional. A User ID typically refers to a Student ID.




5 Click **Save and Close to save the participant list.**

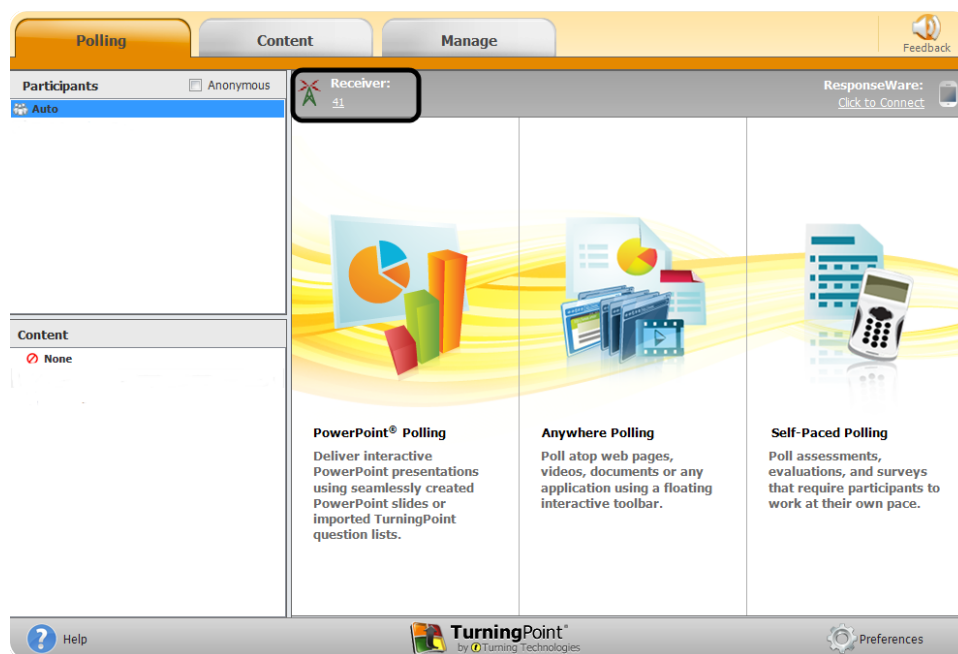
During Class

This section covers hardware setup and running a quick poll session.

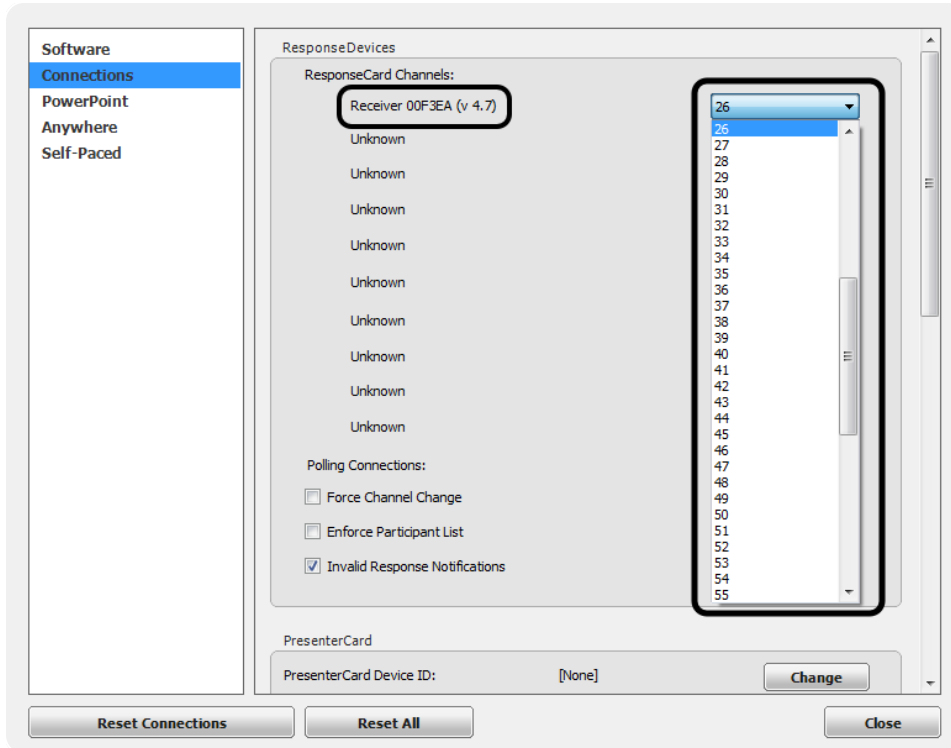
Response Connections

Verifying the Receiver Channel

- 1 Plug in the **receiver** .
- 2 Open TurningPoint.
- 3 Select the channel number below **Receiver**.



- Select a new channel (1 - 82 for RF and RF LCD; 1 - 74 for XR, QT and NXT) from the *Receiver* drop-down menu.



- Click **Close**.

Changing the Channel on ResponseCard RF and RF LCD

- Press the **CH** or **Channel** button.
- Enter the **two-digit** channel number.
- Press **CH** or **Channel** again.
When the ResponseCard receives the new channel, the light will turn **green**.



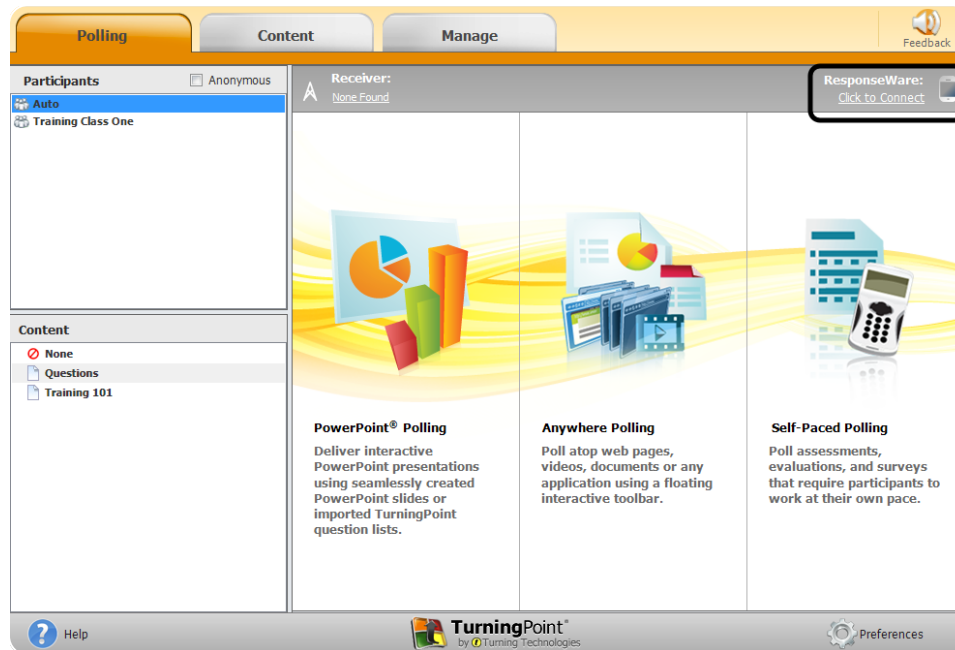
Changing the Channel on ResponseCard NXT and QT Device

- 1 Press the **Channel** button.
- 2 Enter the **two-digit** channel number.
- 3 Press the softkey below **OK**.



Connecting to ResponseWare (if applicable)

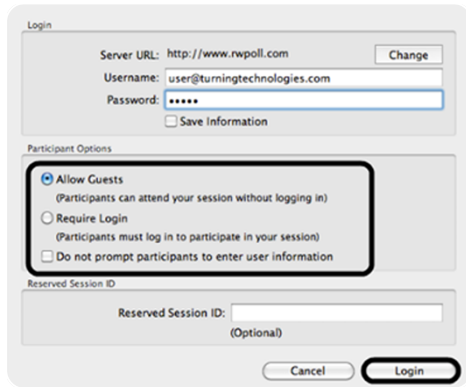
- 1 Open TurningPoint.
- 2 Click the **Click to Connect** option below ResponseWare.



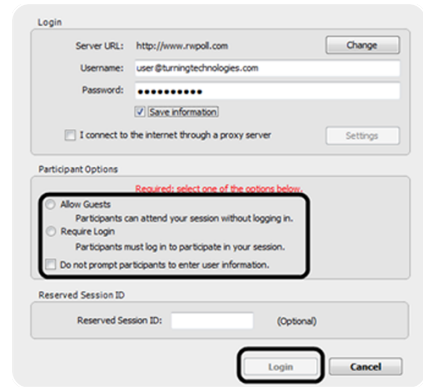
- 3 Enter your **Username** and **Password**.
- 4 Choose to **Allow Guests** or **Require Login**.

5 Click **Login**.

Mac Login Window

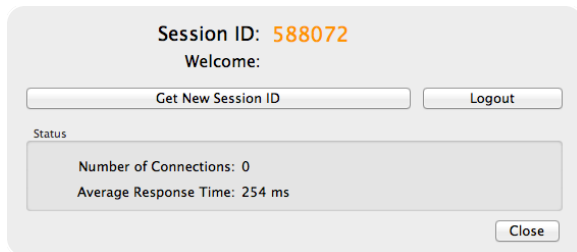


PC Login Window

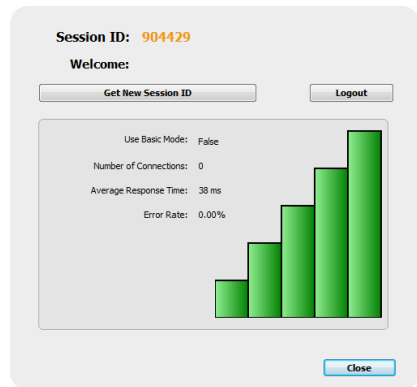


6 Participants enter the **Session ID** number to log in.



Mac Session ID Window



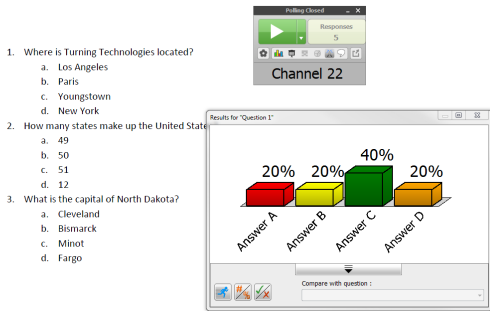
PC Session ID Window



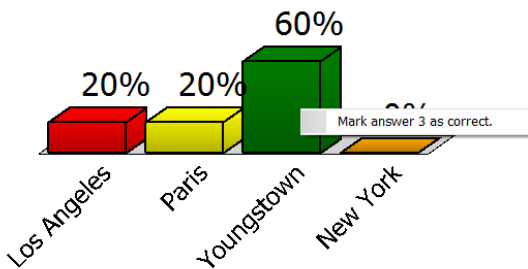
Polling Over Any Application or an On-the-Fly Question

- 1 Plug in the **receiver** .
- 2 Open the **application/content** to be polled, if polling on top of an application.
- 3 Open TurningPoint.
- 4 Verify connection (receiver and/or ResponseWare).
- 5 Select the participant list (if applicable).
- 6 Click **Anywhere Polling**.
- 7 Click the **Open**  button on the Anywhere Polling showbar to open polling.


8 Click the **Close**  button on the Anywhere Polling showbar to close polling and display results.



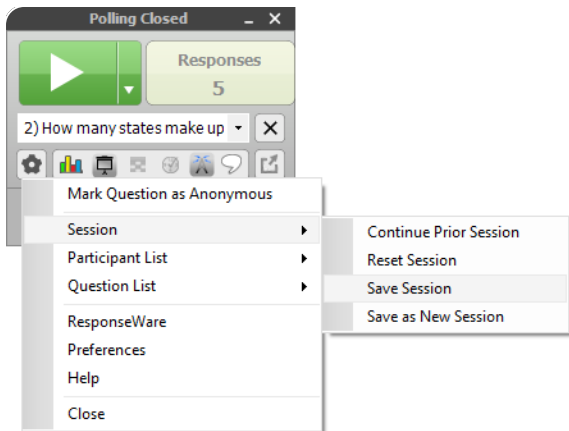
Optionally, right-click/Control-click on the **correct answer choice** and select a correct answer.



NOTE

To open polling, click the **Open**  button.

9 When polling is finished, click the **Options**  icon, mouse over **Session** and select **Save Session**.



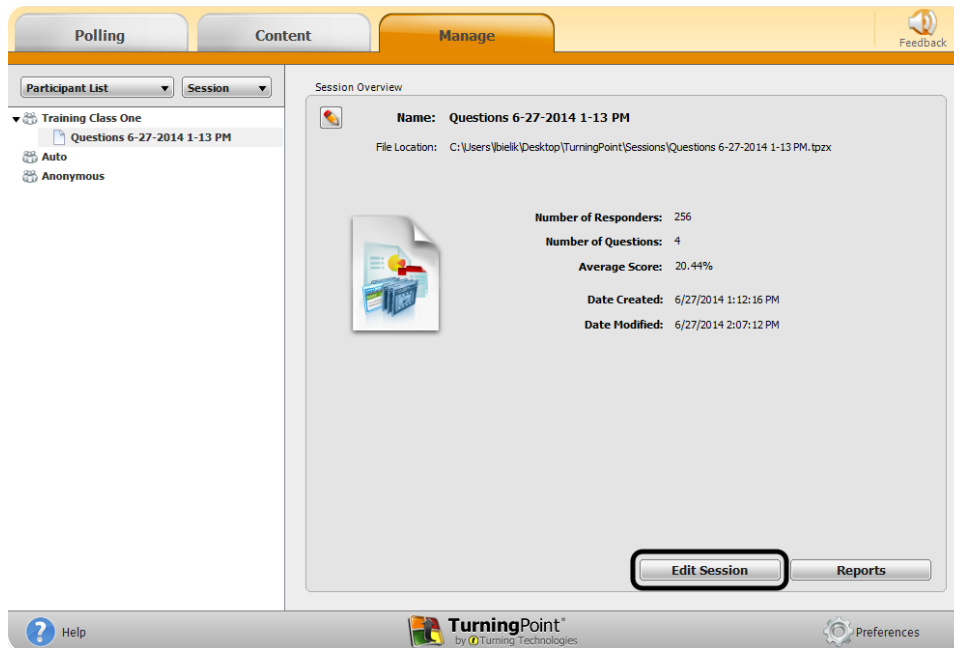
After Class

This section covers editing the session and generating reports.

Editing a Session (Optional)

When using the quick poll feature of Anywhere Polling, you may want to edit your session data to include question and answer choices for reporting purposes.

- 1 From the TurningPoint Dashboard, click the **Manage** tab.
- 2 Select the **saved session** from the left panel.
The *Session Overview* screen is displayed.
- 3 Click **Edit Session** at the bottom of the *Session Overview* screen.



- 4 To edit the question or answer text, select a **question** and click the **pencil icon** on the right. **Type** the new text in the box provided. Click **Close** to return to the question list.
- 5 Click **Save and Close** to save any changes made to the session file.

Generating Reports

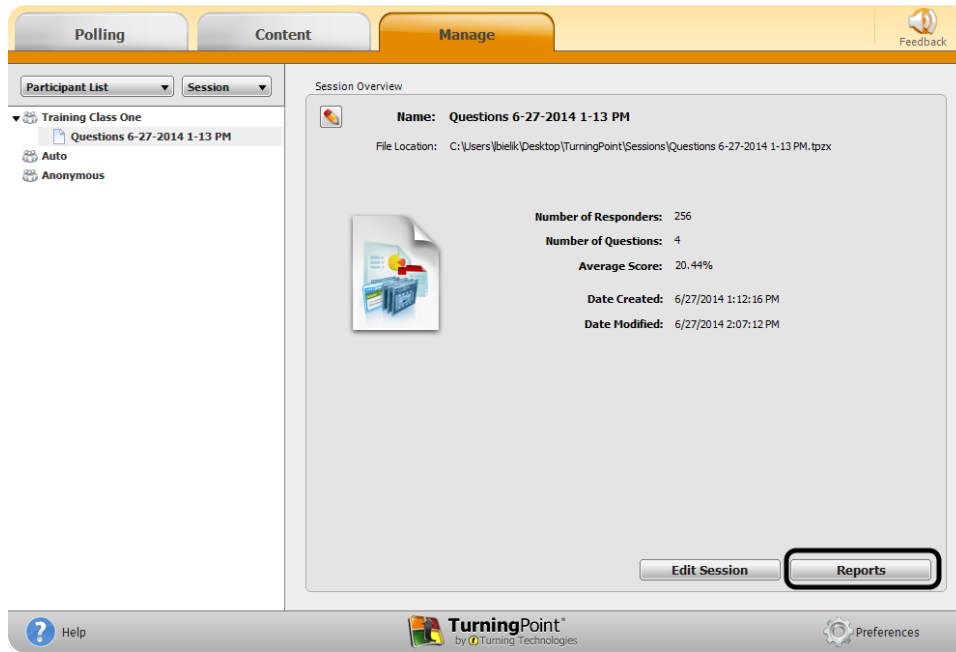
- 1 From the TurningPoint Dashboard, select the **Manage** tab.
- 2 Select the **saved session** from the left panel.

NOTE

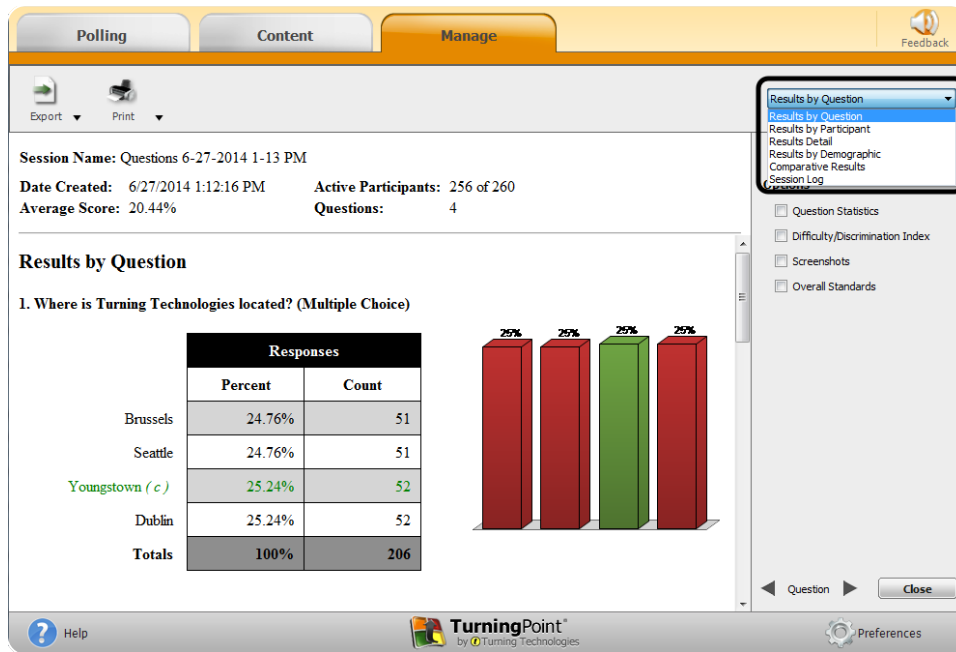
Expand the associated participant list to view the session, or if a participant list was not used, locate the session below Auto.

3 Click **Reports** in the bottom right corner.

TIP
Double-clicking on a session also opens the report window.



4 Select a report from the **drop-down menu**.



5 Click **Close** when finished.